

## **U.M. ARMY Regional Director**

### **Rio Texas Region**

#### **Job Description**

U.M. ARMY provides Christ-centered missions that serve people in need and promote spiritual growth and leadership development in youth and young adults

The Regional Director is tasked with forming relationships with churches, clergy, laity, and the communities we serve. They facilitate growth in our leadership and ensure that all necessary planning and preparation is completed prior to camp season. This position reports to the Rio Texas Board of Directors in consultation with the Executive Director, is a part of the staff of the national U.M. ARMY organization, and participates in organizing, planning, and facilitating youth home-repair mission trips throughout the Rio Texas geographical boundaries.

#### **Responsibilities include, but are not limited to:**

- Connecting with churches throughout the region regarding participation in U.M. ARMY mission weeks as well as potential host sites
- Visiting potential host churches to better understand the community and the needs of the area
- Setting the calendar for the mission season, including camp dates, ages of participation, camp directors, and locations
- Attending and active participation in monthly regional and national board meetings, as well as weekly staff meetings.
- Reporting activities and updates for the Rio Texas region at monthly regional and national board meetings
- Work with various sub-committees of the regional and national boards
- Working with staff, regional board, and national board to set an annual budget for the Rio Texas region of U.M. ARMY
- Working with the Rio Texas regional board to set annual goals for growth and camp participation, including fundraising amounts and board member donations
- Create, distribute and update marketing communications to churches and individuals across the region
- Attend regional, statewide, and national conferences, as needed, to market U.M. ARMY and recruit new participants
- Ensure U.M. ARMY Rio Texas' webpages and U.M. ARMY Rio's registration system are up to date with accurate information regarding upcoming mission opportunities

- Process registrations through the websites and ensure all participants and churches are assigned to the proper mission week
- Facilitate conversations between staff and participating churches and individuals to ensure all fees, documentation, and insurance information is received and properly filed
- Train participating churches, camp directors, and host churches on their roles in the mission week, expectations of their roles and responsibilities, and ensure all questions have been answered
- Pray for all participants, communities, and churches throughout the planning and mission season
- Manage and maintain regional social media accounts

This position does involve some travel. Certain times of the year will see increased travel, particularly during the planning and mission seasons.

**The chosen candidate will display:**

- Strong oral and written communication skills
- Ability to facilitate conversations with a variety of personalities
- Strong organization skills
- Experience in planning camps, retreats, and/or events
- Familiarity with U.M. ARMY and its mission
- A desire to serve God and others
- A strong spiritual and prayer life
- Confidence in facilitating and leading trainings and meetings
- Willingness to work as a member of a team, as well as an individual
- Strong time management skills

**Location:**

This position is not limited to a specific locale, but travel will be required throughout the regional bounds, across the state of Texas, and possibly other locations as U.M. ARMY deems necessary. However, the chosen candidate will work from their chosen location.

**Work Schedule Expectation:**

It is the expectation that the chosen candidate would work an average of 20 hours per week, with the knowledge that certain times of year may cause this to vary.

**Compensation:**

Compensation package will be commensurate with the experience and expertise of the chosen candidate with a salary within a range of \$25,000-\$28,000 plus a health stipend.

**Deadline: Monday, April 21, 2025**

**Interested Applicants should submit a resume, cover letter, and references to:**

U.M. ARMY - Rio Texas Board of Directors:

Email: [scottatnip@umarmy.org](mailto:scottatnip@umarmy.org)

Phone: 281-479-0103