



Host Church Information Sheet

Please fill out this form as best you can and return it at your earliest convenience by mail or fax to the U. M. ARMY – Texas Conference office.

Thank you.

Thank you for agreeing to serve as a U. M. ARMY Host Church. We could not do God's work without your help. A base camp for our mission team is vital to our operation and our ability to serve the community in your area. Our presence at your church is also an opportunity for your church and other churches in your area to be involved in mission work.

Our camps are one week long (Sunday after church - Saturday noon), and are comprised of youth and adult volunteers (2 adults/5 youth) who will be sleeping, eating, worshiping, and calling your church "home" while they are serving people in your area.

Each U. M. ARMY work camp has an adult Camp Director who will be your primary contact during the week that we are at your church. Additionally, you are encouraged to contact our office at any time (before, during or after camp) should you have any questions or concerns.

U. M. ARMY – Texas Conference

P. O. Box 590103

Houston, TX 77259-0103

281-479-0103

fax 281-479-0809

David Sabom, Executive Director david@umarmytx.org

Phyllis Pubentz, Camp Coordinator phyllis@umarmytx.org

www.umarmy.org/conference/texas

Host Church Coordinator Contact Information

Name _____

Phone Number _____ Fax Number _____

Alternate Phone Number _____

Email address _____

As a Host Church, U. M. ARMY has some expectations that are divided into:

- **Needs** – Things we must have
- **Wants** – Not necessities, but would really be helpful
- **Wishes** – Icing on the cake
- **Optional Information** – Would be really helpful if you know it

We encourage your church congregation, other churches in your area, and community service organizations (Rotary, Lions, etc.) to be involved to whatever degree they choose. In the following list of expectations you may identify some opportunities for involvement during this week of mission service at your church and in your community.

FIRST: We need a primary contact person at your church. This is the **Host Church Coordinator**, and should be someone who is available and can assist the Camp Director by showing him/her around the church, answering questions, and being a link between the camp and the host church.

NEEDS:

- **Keys** – for doors and other areas used by the camp. Used for locking up tools and supplies, locking doors when we are gone. Please give to Camp Director.
- **Office Space** – room near the dining or program area for our Command Post. This is our computer, printer, communications area where adult leaders direct camp operations.
- **Dorm Area** – sleeping areas for our mission team, preferably separate areas for men & women. These are usually classrooms or other small rooms where 10 or more can put cots or air mattresses down for sleeping.
- **Program & Worship Areas** – Program area can be the dining area, gym or multi-use facility; and worship can be in the chapel or sanctuary.
- **Tools & Equipment Storage Areas** – A place where tools and building materials can be stored and loaded on to work team vehicles. A parking lot or fenced area is good for this, an area that can be secured and locked is ideal if security is an issue at your church.
- **Copier** – Use of your copy machine would be greatly appreciated, and we will be glad to reimburse the church for this privilege.
- **Showers** – Mission work is hot, dirty work, and our work teams shower daily. We need a facility where 60 to 130 people can shower every afternoon Monday through Friday. Schools are usually available for this service. Health and sports clubs may also be available.
- **Emergency Contact Numbers** – Just in case the air conditioner breaks, the plumbing backs up, etc., please give us some emergency contact numbers of people to call, such as the Pastor, Assoc. Pastor, Maintenance, etc.

WANTS:

A full week of mission work involving 60 – 130 youth and adult volunteers will generate a lot of expenses; mainly food (teenagers can eat a lot!), building materials (lumber, paint, nails, etc), ice (each work team takes a sack lunch daily, and needs plenty of cold water during summer heat), and trash service (home repairs generate a lot of trash).

This is where we REALLY appreciate Help From the Church and Community, and how the churches and community can get involved in U. M. ARMY. If you can help with any of this in any way please contact us and let us know.

Please note that all of the items listed below are not your responsibility and we are not depending on you to make all of these arrangements. If you can help with these in any way, Bless You! If not, we got it covered.

- ***Trash Service*** – very necessary, and very expensive. Getting this donated or provided at a reduced rate is a real blessing, and if you have any contacts or can provide any assistance here we will be extremely grateful. In most cases we need a 20 cu. yd. or 40 cu. yd. container placed on church property for our work teams. Other options are a nearby landfill that will waive fees for us, city officials who will work to get this donated, or a local business owner with a large container who will allow us to use it.

Company Name & Phone _____

- ***Evening Meals*** – Providing an evening meal is a great project for a Sunday school class, a neighboring church, or possibly a Rotary Club (BBQ dinner). Teenagers love pizza, and donating a pizza dinner from a local pizza place is always a hit. At some of our camps we have seen all of the evening meals provided in one way or another. Your help here, whether one meal or many meals, would be of great help in our efforts to hold down expenses. We would be glad to make the contacts if you will let us know who to call.

Contacts _____

- ***Snacks*** – Same concept as above. Cookies, brownies, chips, fruit, peanuts, health bars, fruit bars, teenagers eat a lot! This is another great way for Sunday school classes or other churches to get involved, and helps us with our food budget.
- ***Ice*** – We use a lot of ice! Every work team packs sack lunches daily and puts them in an ice chest. And every work team takes several large containers of ice water every day. Sometimes businesses will donate ice. Some ice companies will supply a freezer and bag ice at a discounted rate, deliver and pick up the freezer. Any help here will help our budget.

Ice Company _____

- **Building Materials** – Our biggest expense. If you have any pull at the local lumber yard or home improvement center, please let us know.

Contact _____

If you see something here that you think you can help with, please contact us or the Camp Director prior to camp so we can follow up and check them off our ‘to do’ list. Also we will want to recommend you for sainthood.

WISHES:

Same as above, not your responsibility, but any help is appreciated

- **Referrals** – Our mission work is to provide free home repairs to low-income, elderly, and disabled homeowners. Locating these prospective clients can sometimes be a challenge. Knowing who to call for referrals is a big help to us. Agencies that have been helpful in the past are service providers such as meals on wheels, visiting nurses, state and local service providers, United Way, small churches in low-income areas, and local ‘community advocates’ (individuals who know who needs help). If you know of any good referrals please let us know. We will follow up to get client names and addresses.

- **Recreational Facilities** – When we are not working we like to have a little fun. Evenings are time for recreation, and if you know a place that could accommodate our mission team for some fun and relaxation we would appreciate the suggestion. Possible activities are swimming, bowling, skating, parks, etc. Just let us know and we will follow up.

OPTIONAL INFORMATION:

The following information would be good to have on hand if available:

Telephone numbers & contact names for

Local Hospital _____

Doctor _____

Dentist _____

EMS Services (if not 911) _____

Police/Sheriff _____

City Officials (Mayor, City Manager, Council Members)

Mayor _____

City Manager _____

Others _____

Local Media

Radio _____

TV _____

Newspaper _____

That's it for our Needs, Wants, Wishes, and Optional Information. Please feel free to contact us with any questions, concerns, or ideas that you may have. We look forward to working with you as partners in God's work.

We wish to thank you again for hosting a U. M. ARMY work camp. Each camp is a Spirit-filled mission experience that is a blessing for the community; and everyone involved is blessed by the experience.

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Thank You!